



**North Central Chapter, Health Physics Society**  
**Minutes of the Executive Council Meeting**  
**May 19, 2011**  
**Hilton Garden Inn**  
**Rochester, MN**

Attendees included: Christopher Kessler, Mike Hinz, Chuck Roessler,  
David Paulu, Gordon Tannahill, and Robert McTaggart

1. Chris Kessler called the executive council meeting to order at 7:30 PM
2. Introductions were completed
3. The fall meeting minutes from 2010 were discussed and approved by the committee
4. David Paulu presented Secretary-Treasurer's report. It was accepted and approved. Report is attached. The money market account will be cashed out and deposited to checking or savings account.
5. Committee Reports:
  - We reviewed the affiliate coordinator's report from Chris Kessler. No significant changes from fall meeting. Three affiliate members agreed to exhibit at the spring 2011 meeting: Landauer, Inc. (Gary Beardman), Global Dosimetry (Tom Chwierut), Canberra, Inc.(Ed Mels). A copy of the Affiliate Members Report is attached to the minutes.
  - We reviewed the Web Site report submitted by Mike Lewandowski. Mike had looked at switching to HPS managed website but determined it would be better to remain with NCCHPS at this time.
  - Science Teacher Committee report was accepted. Mike will be presenting a paper at the HPS annual meeting on the use of the instrumentation kit. Discussion revolved around developing more objective criteria for selection of science teacher grant awards.
6. New Member Applications
  - Bryce Armstrong – Health Physicist at U of M - approved
  - Christopher Northard – Student at Gustavus Adolphus – attempted to contact for sponsor but no response – no further action
7. HPS Awards
  - Rick Cole was selected as the Goffrey Eicholz Outstanding Science Teacher
  - Gen Roessler was awarded the Distinguished Public Service Award
8. Executive Council Positions – the lack of volunteers has delayed the elections. Candidates have been identified for all of the positions and the election will be held prior to the fall

meeting. The counting of the ballots will need to be arranged after the closing of the elections. Due to a potential vacancy of a councilor position after the fall meeting(Gordon Tannahill is running for president-elect) the Executive Council discussed options. The Executive Council intends to seek nominations for appointment to fill the seat at the fall business meeting if necessary.

9. The Executive Council Cycle was also reviewed transitions will occur at the fall business meeting
10. The 2013 HPS annual meeting will be held in Madison, WI. The chapter is not obligated to supply a Local Arrangements Committee. If members in the Madison area are interested then the chapter may provide additional support. Members will be encouraged to volunteer at the meeting whether a LAC is formed or not but the chapter will not directly benefit.
11. Robert McTaggart gave an overview of the host, speakers, and presentations for the May 20, 2011 meeting. Mayo Clinic will host the meeting. Registration will start at 8:20 with the meeting opening at 9:00 AM. We look to conclude around 3:15 PM. Mike Hinz will write up the meeting for the Newsletter. The agenda is attached to these minutes. Five ABHP CECs have been assigned for this meeting.
12. Fall Meeting Location – the fall meeting will be held in the Twin Cities area. The membership will be notified when a date and location have been set.
13. Executive Council Roles and Responsibilities were reviewed. Review of the position descriptions was assigned to each of the positions. Suggested changes should be brought back to the Executive Council for review.
14. Other Business –
  - The NCCHPS has the opportunity to nominate a delegate for the IRPA 2012 conference. Dr. Rich Vetter has expressed interest in being the nominee. The Executive Council decided to recommend the nomination to the chapter at the business meeting.
  - Robert McTaggart has been in touch with Dr. Richard Brey at Idaho State University to offer online classes as an option for SDSU students who are interested in Health Physics due to programmatic changes at SDSU.

Meeting adjourned at 9:03 pm.

Respectfully Submitted,  
David Paulu, NCCHPS Secretary/Treasurer